



PO Box 2098, Everett, WA 98213
www.everettsd.org

Date: June 11, 2024

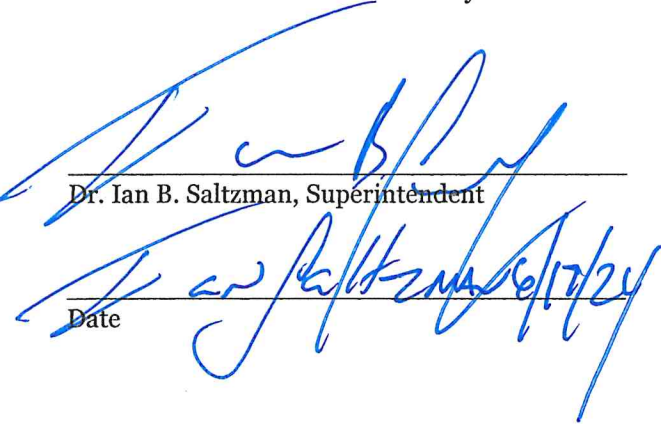
To: Everett Association of Educational Office Professionals
Sukawt Al-Mansouri, President

From: Dr. Ian B. Saltzman, Superintendent

Regarding: 2024-25 Annual Wellness Days


The district will provide two annual wellness days as described below:

- 260-day employees may take two Annual Wellness Days (regular 8-hour day) to attend annual wellness appointments (annual wellness exam, dental appointments, etc.) over the summer break between June 27 and August 2, or during a student break (Wednesday before Thanksgiving, Winter Break, Mid-Winter Break, Spring Break).
- The days must be entered in the Frontline Absence Reporting system with the “annual wellness” absence reason. Employees will work with their supervisor to arrange the days off and will use the Annual Wellness Day on a non-student day.



Dr. Ian B. Saltzman, Superintendent

Date



Sukawt Al-Mansouri, President

Date

June 11, 2024